



Harrison County Highway Department

1359 Old HWY 135 SW
Corydon, Indiana 47112
Phone 812-738-2920

Right-of-Way Permit

Type of Permit: _____ Cut/Bore Road _____ Misc

Project Location: _____

Project Description: _____

Project Purpose: _____

Surety Required: _____ Surety Amount \$ _____ Type _____
(Accepted Surety Types are Bond, Letter of Credit, or Certified Check)

Special Provisions:

The applicant agrees to indemnify, defend, exculpate and hold harmless Harrison County, its officials and employees from any liability due to loss, damage, injuries, or other casualties of whatsoever kind, or by whomsoever caused to the person or property of anyone on or off the right-of-way arising out of or resulting from the issuance of this permit or the work connected therewith or from the installation, existence, use maintenance, condition, repairs, alteration, or removal of any equipment or material whether due in whole or in part to the negligent acts or omissions 1) of the county, its officials, agents, or employees; or 2) of the applicant, his agents or employees, or other persons engaged in the performance of the work; or 3) the joint negligence of any of them; including any claims arising out of workman's compensation act or any other law, ordinance, order or decree. The applicant also agrees to pay all reasonable expenses and attorney's fees incurred by or imposed on the county in connection herewith in the event that the applicant shall default under the provisions of this paragraph. The issuance of this permit is also contingent upon the applicant's adherence to the attached general provisions.

Approved, Harrison County Highway Dept.

Permit Applicant Signature

Issue Date

Name of Company or Organization

Expiration Date

Address

Phone and Fax numbers

Email address

Right-of-Way Permit

General Provisions

1. All work described in the permit shall be subject to the inspection of the Harrison County Highway Department.
2. The permit may be rescinded at any time by the Harrison County Highway Department at its discretion or for noncompliance with any and/or all provisions of said permit.
3. The permittee shall notify the Harrison County Highway Department three (3) working days in advance of beginning any work activity.
4. The permittee shall notify the Harrison County Highway Department that the work is complete and this notice is to be provided within seven (7) days from the completion of all work on this permit.
5. The permittee shall have the permit complete with drawings and special provisions in their possession during work operations.
6. This issuance of a Right-of-Way permit is a method of guaranteeing there is no adverse impact to the County's infrastructure interests. Most of Harrison County's right-of-way is prescriptive in nature, not fee-simple right-of-way owned by the County. In areas where only prescriptive easements exist, the applicant may also need to contact adjacent property owners prior to encroaching onto private property. A Right-of-Way permit does not take the place of any separate easement that should be required for encroachment onto private property. It is the applicant's sole responsibility to determine if private easements are necessary in addition to a Right-of-Way permit from the County.
7. The permit is valid through the stated expiration date. If work is not completed within the allotted time, the permit is automatically cancelled unless an extension is requested prior to the expiration date and said request is approved by the Harrison County Highway Department. If a permit is cancelled, a new application must be submitted and approved before the proposed work can be accomplished.
8. All maintenance of traffic shall be in accordance with the Indiana Manual on Uniform Traffic Control Devices.
9. All construction and materials used within the highway right-of-way must conform to the current Indiana Department of Transportation "Standard Specifications" with the permittee being considered in the same status as the CONTRACTOR unless approved otherwise by the County.
10. The permitted operations shall not interfere with any existing structure on the Harrison County Highway Department right-of-way without specific permission in writing from the Harrison County Highway Department.

Instructions

Completing the Form

Provide the following Information

- Type of Permit: “Cut/Bore Road” is required for any permit that involves crossing a roadway with an open cut or a road bore beneath the roadway. All other activities should use “Misc.” The Harrison County Highway Department decides whether an open cut is allowed. If an open cut is not allowed, the road must be bored.
- Project Location: Provide a brief description of the location of the project. Include references such as an address or range of addresses.
- Project Description: Provide a brief description of the project.
- Project Purpose: Explain the purpose of the project.
- Surety Required: This will be completed by Harrison County Highway Department staff.

After completing the information above, sign and complete the rest of the applicant information in the lower right corner of the permit. The permit can then be hand delivered, mailed, or emailed to the Harrison County Highway Department at:

Harrison County Highway Department
Attn: Kevin Russel
1359 Old HWY 135 SW
Corydon, Indiana 47112
812-738-2920 – phone
k.russel@harrisoncounty.in.gov – email.

The permit application will be reviewed and the applicant will be contacted once the permit is approved. If no surety is required, the permit will be issued at that time. If surety is required, the permit will be issued after surety is provided by the applicant.